

**«KROK» UNIVERSITY  
KROK BUSINESS SCHOOL  
REGULATIONS ON THE INTERNATIONAL MEDIATION CENTER**

*Translated into English from the official version  
and approved by the Rector of «KROK» University on April 02, 2025*

**Kyiv 2025**

## **1. GENERAL PROVISIONS**

- 1.1. International Mediation Center (hereinafter referred to as the Centre or IMC) operates based on the KROK Business School at the higher education institution «University of Economics and Law «KROK» (hereinafter referred to as the University).
- 1.2. The full name of the Centre in Ukrainian is «Міжнародний центр медіації».
- 1.3. The abbreviated name of the Center in Ukrainian is – МЦМ.
- 1.4. The full name of the Centre in English is «International Mediation Center».
- 1.5. Abbreviated name of the Center in English – IMC.
- 1.6. 1.6. The purpose of IMC's activities is:
  - Promoting methods of alternative dispute resolution, including mediation in the business environment.
  - Developing international partnerships and exchanging best practices and experiences with international organizations and educational institutions.
  - Providing mediation services.
  - Developing educational training programs to enhance the qualifications of mediators.
  - Creating training sessions and seminars on mediation and alternative dispute resolution for various stakeholders.
- 1.7. IMC is subordinated to and accountable to the KROK Business School.
- 1.8. In its activities, the Centre is guided by the Constitution of Ukraine, the Law of Ukraine “On Higher Education,” other legal and regulatory acts, the Charter of KROK University, the Regulations on the KROK Business School, and these Regulations.
- 1.9. To fulfill its functions and tasks, the Centre may interact, within its competence, with other structural units of the University, divisions of the KROK Business School, state and local government bodies, international mediation and conflict resolution organizations, Ukrainian public organizations, other civil society institutions, legal entities, and individuals whose activities align with IMC's scope of work.

## **2. PRINCIPLES AND GOALS OF THE CENTER'S ACTIVITIES**

- 2.1. The main principles of the Centre's activities are:
  - Openness to experience sharing;
  - Partnership, cooperation, and collaboration;
  - Innovation and tolerance.
- 2.2. The main objectives of the Centre's activities are:
  - Searching for national and foreign partners, establishing partnerships with them in areas such as experience exchange, creation of joint educational programs, and other products.
  - Popularizing mediation in Ukraine and fostering a culture of mediation within society.

- Introducing international certification.
- Conducting consulting activities in the field of conflict resolution.
- Selecting mediators and providing mediation services, dialogue-based approaches, and other methods of alternative conflict and dispute resolution.
- Offering mediation services for commercial entities business disputes, labor and organizational conflicts, intellectual property disputes, etc.
- Regularly enhancing mediators' qualifications through verification and updating of their knowledge and skills.
- Maintaining a registry of mediators.
- Organizing cooperation with international professional organizations and associations, implementing joint projects, conducting research, organizing conferences, and publishing materials.

### **3. MAIN ACTIVITIES OF THE CENTER**

3.1. The Centre carries out the following activities:

**Educational and awareness-raising activities:**

- Organizing summer schools on mediation, courses, seminars, training sessions, and workshops aimed at increasing awareness of alternative dispute resolution, including mediation.
- Developing specialized educational programs on mediation for training mediators of various levels and other conflict resolution professionals to enhance their qualifications.
- Organizing and facilitating training for international mediator certification.

**Participation in grant programs, competitions, and initiatives related to mediation:**

- Supporting scientific research on issues of alternative dispute resolution.
- Implementing mobility programs for educators and students.
- Organizing international events such as seminars, conferences, and more.

**Consulting support and practical activities:**

- Developing corporate training programs on mediation and consulting activities for enterprises and organizations upon request, followed by recommendations and training.
- Designing and implementing practical projects aimed at improving mediators' qualifications.
- Maintaining a registry of mediators.

**Development of partnerships and cooperation:**

- Establishing cooperation with national and international organizations and businesses for the implementation of joint projects and coordinating activities with partners.

**Practical training:**

- Serving as a base for pre-graduation internships for master's program students of KROK Business School's educational programs, as well as for students of other programs whose qualification work focuses on the

- prevention and resolution of conflicts in organizations.
- Hosting interns from other academic and educational institutions interested in conducting research in the field of mediation and conflict resolution.

#### **4. CENTER MANAGEMENT AND ITS ORGANIZATIONAL STRUCTURE**

- 4.1. The overall management of the Centre is carried out by its Head, appointed by the Executive Director of the KROK Business School from among the regular academic staff.
- 4.2. The Head of the Centre has the following powers:
  - Manages the activities of the Centre, develops activity plans, determines priority directions for the Centre's development, and ensures their timely implementation.
  - Participates in the implementation of analytical and other projects of the Centre.
  - Represents the Centre before other organizations and institutions.
  - Establishes temporary project groups to conduct specific events and implement projects.
  - Engages teachers and students in the Centre's activities.
  - Is responsible for preparing the Centre's annual activity report.
  - Has the right to sign documents related to the Centre's activities (excluding financial documents).
- 4.3. The Centre may involve academic staff, invited lecturers, and practitioners in its activities.

#### **5. FINANCIAL AND MATERIAL AND TECHNICAL SUPPORT OF THE CENTER'S ACTIVITIES**

- 5.1. The Centre operates based on the material and technical resources and infrastructure of the University and the KROK Business School.
- 5.2. Funding for the Centre is provided through the resources of KROK University and funds received from clients of educational and consulting services related to the Centre's activities.
- 5.3. The sources of financial support for the Centre include: Budgetary financing of projects, National and international grants, Agreements for project implementation, Sponsorship and charitable contributions, Other income not prohibited by the current legislation of Ukraine.
- 5.4. Funds allocated to the Centre for financing its projects and programs, as well as for various tasks, are deposited into the University's account and utilized to achieve the goals and objectives of the Centre, including the payment of project performers' salaries.
- 5.5. Payments for the work and projects carried out by the Centre's performers are made after the receipt of targeted funds from clients, grants, budget financing of projects, sponsorship, and charitable contributions within the limits of the provided funding.

## **6. REORGANIZATION OR LIQUIDATION OF THE CENTER**

- 6.1. The issue of reorganization or liquidation of the Centre has been raised upon submission by the Executive Director of the KROK Business School to the Rector of the University.
- 6.2. A decision regarding the reorganization or liquidation of the Centre is enacted by an order of the Rector of the University.
- 6.3. In the event of reorganization/liquidation of the Centre, employees who are dismissed are guaranteed the preservation of their rights and interests in accordance with the legislation of Ukraine.

## **7. FINAL PROVISIONS**

- 7.1. The Regulations come into effect from the moment they are approved by the Rector of the University.
- 7.2. Changes and/or amendments to these Regulations are made by an order from the Rector of the University based on a submission by the Executive Director of the KROK Business School.
- 7.3. These Regulations remain in force until they are revoked or replaced by a new version.